

The slide features a blue and orange color scheme. At the top left is the logo for Universitas Esa Unggul. To its right, the text 'Entrepreneurship & Creativity' is displayed. Below the logo is a photograph of five students. The main title 'ESA121 Pengantar Aplikasi Komputer Materi #14' is centered in white text on a blue background. Below this, an orange banner contains the text 'Ms. Access 2007 (3)'. At the bottom left, the website 'www.esaunggul.ac.id' is listed. At the bottom right, the copyright notice '©2013 – Taufiqur Rachman' is shown.

Universitas Esa Unggul

Entrepreneurship & Creativity

ESA121
Pengantar Aplikasi Komputer
Materi #14

www.esaunggul.ac.id

Ms. Access 2007 (3)

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The slide has a blue header with the Universitas Esa Unggul logo and the text 'Entrepreneurship and Creativity'. The main title 'Membuat Form' is in a large, bold, black font. Below the title is a list of three numbered steps. The footer contains the text 'ESA121 #14', '6623 - Taufiqur Rachman', and the page number '2'.

Universitas Esa Unggul Entrepreneurship and Creativity

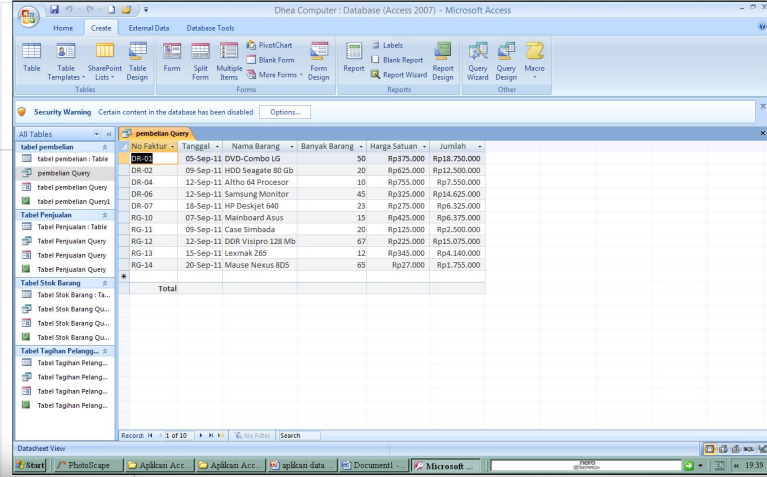
Membuat Form

1. Aktifkan query yang telah dibuat sebelumnya, agar data yang dimunculkan pada Form nantinya lengkap.
2. Pilih menu Create
3. Pilih Form

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Membuat Form (Gambar)



No Faktur	Tanggal	Nama Barang	Banyak Barang	Harga Satuan	Jumlah
DR-01	05-Sep-11	DVD-Combo LG	50	Rp375.000	Rp18.750.000
DR-02	09-Sep-11	HDD Seagate 80 Gb	20	Rp625.000	Rp12.500.000
DR-04	12-Sep-11	Athlo 54 Processor	10	Rp750.000	Rp7.500.000
DR-06	12-Sep-11	Samsung Monitor	45	Rp325.000	Rp14.625.000
DR-07	18-Sep-11	HP Deskjet 640	23	Rp275.000	Rp6.325.000
RG-10	07-Sep-11	Mainboard Asus	15	Rp425.000	Rp6.375.000
RG-11	09-Sep-11	Casa Simbada	20	Rp125.000	Rp2.500.000
RG-12	12-Sep-11	DDR Wisipro 128 Mb	67	Rp225.000	Rp15.075.000
RG-13	15-Sep-11	Lexmark Z65	12	Rp345.000	Rp4.140.000
RG-14	20-Sep-11	Mause Nexus 8D5	65	Rp27.000	Rp1.755.000
Total					

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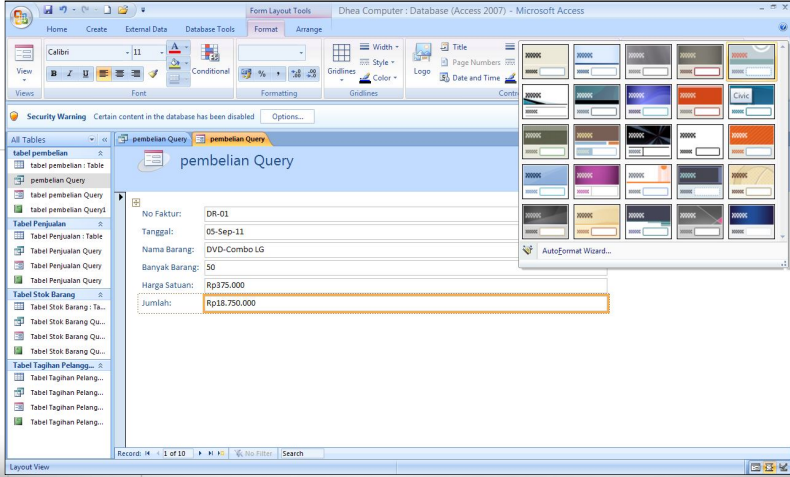
Mengatur Tampilan Form

1. Pilih ikon layout views pada menu format.
2. Atur lebar kolom dan tinggi baris dengan cara diklik dan didrag sesuai dengan kebutuhan.
3. Untuk mendesain tampilan pilih ikon Auto Format.

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Mengatur Tampilan Form (Gambar)



The screenshot displays the Microsoft Access 2007 interface. The 'Form Layout Tools' ribbon is active, showing options for 'Format' and 'Arrange'. The 'Format' group includes icons for 'Calibri', 'Font', 'Conditional', 'Gridlines', 'Style', 'Color', 'Title', 'Page Numbers', and 'Date and Time'. The 'Arrange' group includes 'Width', 'Height', and 'Loge'. The main window shows a form titled 'pembelian Query' with the following fields:

No Faktur:	DR-01
Tanggal:	05-Sep-11
Nama Barang:	DVD-Combo LG
Banyak Barang:	50
Harga Satuan:	Rp375.000
Jumlah:	Rp18.750.000

Record: 1 of 10 | Search

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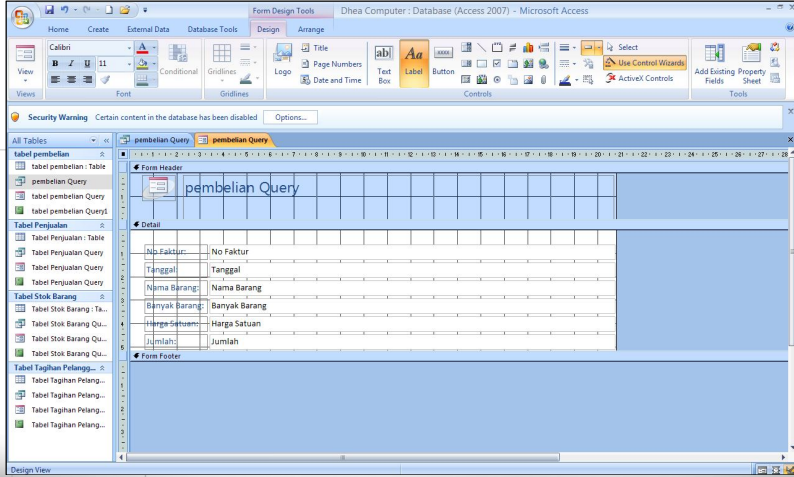
Mengedit Label & Logo Pada Form

1. Pilih ikon Design views pada menu format.
2. Klik ikon label untuk membuat judul Form.
3. Pilih ikon logo untuk memasukkan logo atau gambar, tentukan gambar yang akan dipilih.
4. Pilih Ok.
5. Untuk melihat hasil desain pilih ikon Form Views pada menu Design.

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Mengedit Label & Logo Pada Form (Gambar)



The screenshot shows the Microsoft Access 2007 interface in Design View. The title bar reads 'Form Design Tools Dhea Computer : Database (Access 2007) - Microsoft Access'. The ribbon includes 'Home', 'Create', 'External Data', 'Database Tools', 'Design', and 'Arrange'. The 'Design' ribbon is active, showing options for 'Title', 'Page Numbers', 'Date and Time', 'Text Box', 'Label', 'Button', and 'Controls'. The 'Arrange' ribbon shows options for 'Select', 'Use Control Wizards', 'Add Existing Property Sheet', and 'Tools'. The main window displays a form titled 'pembelian Query' with a table of data. The table has columns for 'No Faktur', 'Tanggal', 'Nama Barang', 'Banyak Barang', 'Harga Satuan', and 'Jumlah'. The data rows are empty. The form also has a 'Form Header' and 'Form Footer' section.

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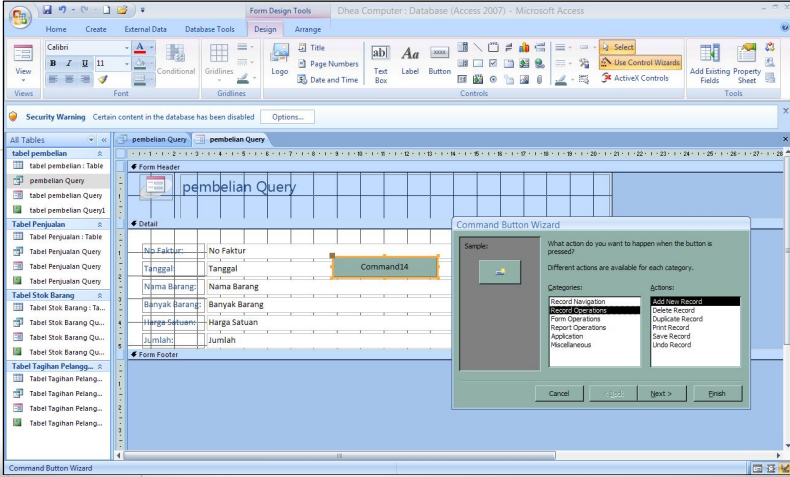
Membuat Command/Tombol Intruksi Pada Form

1. Aktifkan form yang akan diberikan command.
2. Pastikan ikon use control wizard aktif.
3. Pilih ikon botton.
4. Pada kotak dialog command botton wizard tentukan kategori dan actions yang akan dibuat, misal kategori nambah data, pada kategori pilih record operations, pada actions pilih add new record.
5. Pilih next, tentukan keterangan perintah tek atau gambar.
6. Pilih next dan finish.

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Membuat Command/Tombol Intruksi Pada Form (Gambar)



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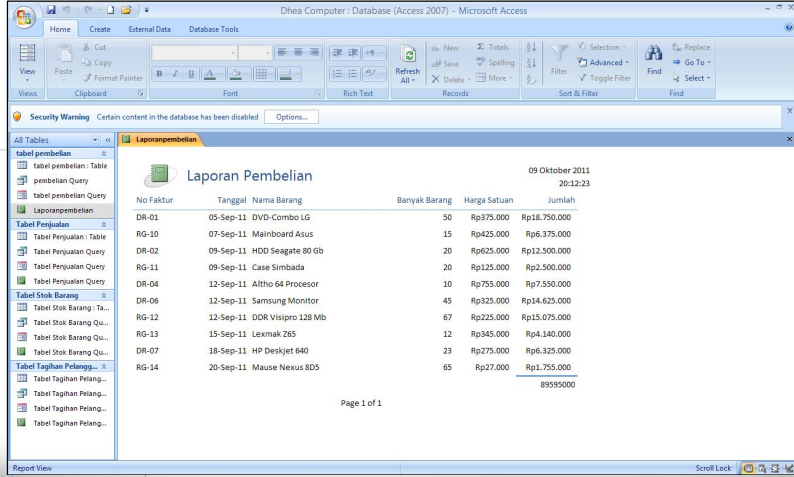
Membuat Report/Laporan

1. Aktifkan query yang telah dibuat sebelumnya, agar data yang dimunculkan pada Report nantinya lengkap.
2. Pilih menu Create.
3. Pilih Report.

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Membuat Report/Laporan (Gambar)



The screenshot shows the Microsoft Access 2007 interface. The title bar reads 'Dhea Computer: Database (Access 2007) - Microsoft Access'. The ribbon includes 'Home', 'Create', 'External Data', and 'Database Tools'. A 'Security Warning' message is visible. The 'All Tables' pane on the left lists various tables and queries. The main window displays a report titled 'Laporan Pembelian' for the date '09 Oktober 2011' at '20:12:23'. The report contains a table with the following data:

No Faktur	Tanggal	Nama Barang	Banyak Barang	Harga Satuan	Jumlah
DR-01	05-Sep-11	DVD-Combo LG	50	Rp375.000	Rp18.750.000
RG-10	07-Sep-11	Mainboard Asus	15	Rp425.000	Rp6.375.000
DR-02	09-Sep-11	HDD Seagate 80 Gb	20	Rp625.000	Rp12.500.000
RG-11	09-Sep-11	Case Simbada	20	Rp125.000	Rp2.500.000
DR-04	12-Sep-11	Altho 64 Processor	10	Rp755.000	Rp7.550.000
DR-06	12-Sep-11	Samsung Monitor	45	Rp325.000	Rp14.625.000
RG-12	12-Sep-11	DDR Visipro 128 Mb	67	Rp225.000	Rp15.075.000
RG-13	15-Sep-11	Lexmak 265	12	Rp345.000	Rp4.140.000
DR-07	18-Sep-11	HP Deskjet 640	23	Rp275.000	Rp6.325.000
RG-14	20-Sep-11	Mause Nexus 8DS	65	Rp27.000	Rp1.755.000
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Report View

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Mengedit Label & Logo Pada Report

1. Pilih ikon Design views pada menu Home.
2. Klik label untuk membuat judul Report.
3. Pilih ikon logo untuk memasukkan logo atau gambar, tentukan gambar yang akan dipilih.
4. Pilih Ok.
5. Untuk melihat hasil desain pilih ikon Report Views pada menu Home.

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Mengedit Label & Logo Pada Report (Gambar)

The screenshot displays the Microsoft Access 2007 Report Design Tools interface. The main window shows a report titled "Laporan Pembelian" in Design View. The report is structured into several sections:

- Report Header:** Contains the title "Laporan Pembelian" and a page number field "=Page!".
- Page Header:** Contains a "No Faktur" field and a "Tanggal" field.
- Detail:** A table with columns: "Nama Barang", "Banyak Barang", "Harga Satuan", and "Jumlah".
- Page Footer:** Contains a page number field "=Page * & {Page} of * of {Pages}" and a sum field "=Sum([Jumlah])".
- Report Footer:** A large empty area at the bottom of the report.

The left-hand pane shows the "All Tables" list, including "tabel pembelian", "tabel pembelian : Table", "tabel pembelian Query", "Laporanpembelian", "Tabel Penjualan", "Tabel Penjualan : Table", "Tabel Penjualan Query", "Tabel Penjualan Query", "Tabel Stok Barang", "Tabel Stok Barang : Table", "Tabel Stok Barang Query", "Tabel Stok Barang Query", "Tabel Tagihan Pelanggan", "Tabel Tagihan Pelanggan : Table", "Tabel Tagihan Pelanggan Query", and "Tabel Tagihan Pelanggan Query".

At the bottom of the slide, there is a footer with the text "ESA121 #14" on the left, "6623 - Taufiqur Rachman" in the center, and "13" on the right.